



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>P BRAGA01 – UNIVERSIDADE DO MINHO (UMinho)</b>		<a href="http://www.uminho.pt">http://www.uminho.pt</a>	
<b>Head of International Office:</b> Beatriz Araújo International Relations Office Campus of Gualtar P – 4710-057 Braga Tel: +351-253604505; Fax: +351-253604509 E-mail: sri@sri.uminho.pt		<b>Academic Contact:</b> Prof. Lurdes Martins (INCOMING) Department of Economics School of Economics and Management Campus of Gualtar P – 4710-057 Braga Tel: +351-253604533; Fax: +351-253676375 E-mail: lmartins@eeg.uminho.pt  Prof. Paulo Mourão (OUTGOING) Department of Economics School of Economics and Management Campus of Gualtar P – 4710-057 Braga Tel: +351-253601934; Fax: +351-253676375 E-mail: paulom@eeg.uminho.pt	
<b>TR ISTANBU07- YILDIZ TECHNICAL UNIVERSITY</b>		<a href="http://www.yildiz.edu.tr/en/">http://www.yildiz.edu.tr/en/</a>	
<b>Head of International Office:</b> Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator)		<b>Academic Contact:</b> Assoc.Prof.Dr. Fazıl Kayıkçı Tel: +90 212 383 6818 E-mail: fkayikci@hotmail.com	

Tel: +90 212 383 5650	
E-mail: erasmus@yildiz.edu.tr	

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Trainee ships *
P BRAGA01	TR ISTANBU07	0311	Economics	1 <sup>st</sup> , 2 <sup>nd</sup>	2x9 months	
TR ISTANBU07	P BRAGA01	0311	Economics	1 <sup>st</sup> , 2 <sup>nd</sup>	4x5 months	

\* To be agreed on an individual basis

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training *
P BRAGA01	TR ISTANBU07	0311	Economics		
TR ISTANBU07	P BRAGA01	0311	Economics		

\* To be agreed on an individual basis

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional ;	Language of	Language of	Recommended language of instruction level
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	<i>Subject area</i>	<i>instruc-tion 1</i>	<i>instruc-tion 2</i>	Student Mobility for Studies	Staff Mobility for Teaching
<b>P BRAGA01*</b>	041	Portuguese	English	Portuguese – B1 English – B2	Portuguese – B2 English – B2
<b>TR ISTANBU07</b>	041	English		B1	B2

\* For more details on the language of instruction recommendations, see our [Course Catalogue](#) or our [Language Requirements](#) information.

## D. Additional requirements

### **P BRAGA01**

**Compulsory Orientation Programme:** Information available at <https://alunos.uminho.pt/EN/incomingstudents/Pages/ProgramaORI.aspx>

**Portuguese Language Course:** Information available at <https://alunos.uminho.pt/EN/incomingstudents/Pages/CursoLP.aspx>

**Support for Students with Disabilities:** Information available at <https://www.uminho.pt/EN/education/ects-information/Pages/practice.aspx>

**Additional Academic Requirements:** Information available at <http://www.sri.uminho.pt/Default.aspx?tabindex=2&tabid=24&pageid=252&lang=eng>

### **TR ISTANBU07**

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
<b>P BRAGA01</b>	15 <sup>th</sup> May	15 <sup>th</sup> October
<b>TR ISTANBU07</b>	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### P BRAGA01

Information available at <http://www.sri.uminho.pt/Default.aspx?tabid=4&pageid=88&lang=eng>

#### TR ISTANBU07

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
P BRAGA01	E-mail: <a href="mailto:sri@sri.uminho.pt">sri@sri.uminho.pt</a> Tel: +351-253-510169	<a href="https://www.uminho.pt/EN/education/ects-information/Pages/practice.aspx">https://www.uminho.pt/EN/education/ects-information/Pages/practice.aspx</a>
TR ISTANBU07		<a href="http://www.goc.gov.tr/main/Eng_3">http://www.goc.gov.tr/main/Eng_3</a> <a href="https://e-ikamet.goc.gov.tr/">https://e-ikamet.goc.gov.tr/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
P BRAGA01	E-mail: <a href="mailto:sri@sri.uminho.pt">sri@sri.uminho.pt</a> Tel: +351-253-510169	<a href="https://www.uminho.pt/EN/education/ects-information/Pages/practice.aspx">https://www.uminho.pt/EN/education/ects-information/Pages/practice.aspx</a>
TR ISTANBU07		<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a> <a href="https://e-ikamet.goc.gov.tr/">https://e-ikamet.goc.gov.tr/</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher

Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
<b>P BRAGA01</b>	E-mail: <a href="mailto:sri@sri.uminho.pt">sri@sri.uminho.pt</a> Tel: +351-253-510169	<a href="https://alunos.uminho.pt/EN/incomingstudents/Pages/Alojamento.aspx">https://alunos.uminho.pt/EN/incomingstudents/Pages/Alojamento.aspx</a>
<b>TR ISTANBU07</b>	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.eu.yildiz.edu.tr/en/sayfa/8/Erasmus-Student-Network/185">http://www.eu.yildiz.edu.tr/en/sayfa/8/Erasmus-Student-Network/185</a>

## **5. Academic Calendar**

### **P BRAGA01**

Information available at

<https://alunos.uminho.pt/EN/incomingstudents/Pages/CalendarioAcademico.aspx>

### **TR ISTANBU07**

<http://www.yildiz.edu.tr/en/page/calendar>

## **6. Application Procedures**

### **P BRAGA01**

Information available at

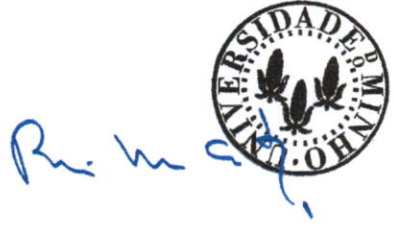
<https://alunos.uminho.pt/EN/incomingstudents/Pages/ProcedimentosCandidaturas.aspx>

### **TR ISTANBU07**

## **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name, function	Date	Signature <sup>1</sup>
<b>P BRAGA01</b>	Prof. Rui Vieira de Castro Vice-Rector	19.12.2016	

<sup>1</sup> Scanned signatures are accepted

			
<b>TR ISTANBU07</b>	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	04.01.2017	